

Penn Engineering COVID-19 Research and Academic Safety Reporting Committee - Public Report Log		
DATE Submitted, Resolved	PUBLIC REPORT	PUBLIC ACTION/RESOLUTION
05/26/2021, 06/07/2021	A report sharing that they encountered their Penn Transit shuttle driver was not wearing a mask for a portion of their ride. They asked that the shuttle drivers not be permitted to remove their masks to consume beverages while transporting passengers.	This report was shared with the Acting Senior Associate Director of Penn Transit who investigated this report and shared that it is their policy that drivers wear a mask while transporting passengers. They have taken corrective action, including retraining this shuttle driver.
04/29/2021, 04/29/2021	Report received that three students were observed in a lab not wearing masks.	Upon receipt this report was shared with our onsite operations team. It was discovered that students were being filmed presenting their final senior design projects and were mistaken in that they thought they could remove their masks during filming. All groups were reminded of the University's mask policy and the lab was disinfected overnight on 4/29 to prevent any possible contamination via surface contact. No additional senior design filming is scheduled at this time.
03/05/2021, 03/08/2021	Report that two individuals were seen on multiple occasions working together inside the lab without masks on.	The PI was contacted by the Committee Chair and was asked that they remind their lab group of the importance of adherence to all covid protocols and to get their shared commitment to the program of mutual safety. The PI responded to share that they spoke with the researchers to remind them of the importance of continued compliance and assured that Chair that they would be keeping a closer eye on the on-campus activities of their lab group.
02/05/2021, 02/08/2021	Reported concern that with the increase in positive cases among the undergraduate population the University has still moved to re-open gyms, library seating and study spaces. This individual asked what plans the University had in place to keep track of students who may travel off campus over the designated break days this semester and if students would be tested before they were permitted to resume in person activities (following these break days).	This report was shared with the SEAS leadership. The current state on campus and in our communities is fluid and fast moving thus University policies are reactive. The Reporting Committee will post any relevant updates here as soon as they might be available.

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1/20/2021, 1/21/2021	A report sharing the observation that graduate students, faculty and staff who come to campus are required to be tested every week but unlike undergraduates, the day of the week isn't fixed. The concern is that this can result in a two week gap in testing instead of the expected one week gap between consecutive tests. The example given was of an individual getting tested on Monday of week 1 and Saturday of week 2.	This concern was shared with the SEAS leadership. On 1/25/21 the Penn community was alerted that the Penn OpenPass system does its compliance sweep once per week (Monday night). If a person enrolled in screening testing has not had a test in the past seven days and is not scheduled for a future test, their Pass will be red Tuesday morning. Once that person schedules a test, PennOpen Pass will clear the noncompliance state overnight that night. The example given in the report highlights the most significant exposure in testing gap with the current system. The university may modify its compliance check frequency as the testing program progresses, which would reduce this compliance gap.
1/18/2021, 1/20/2021	A request to move the free masks to a table further away from the guard and their plexiglass station in the Levine Lobby.	A second table has been set-up near the guard's station that allows community members to take a mask without needing to be within 6ft of the guard.
12/13/2020, 12/14/2020	Reported concern of overcrowding in shared lab spaces. Suggested that someone should be doing regular spot check to make sure that individuals are observing their lab's approved capacity guidelines and that Covid-19 safety protocols are being followed.	The SEAS leadership have been alerted to this concern. Our Committee Chair is meeting soon with the SEAS leadership and will explore the implementation of routine sweeps of the labs and shared spaces.
12/1/2020, 12/7/2020	Report sharing that on more than one occasion they have witnessed security guards not properly wearing their masks while stationed in the LSRM.	Allied Barton security management was notified of the concerns regarding proper mask wearing in the LSRM. The investigation continues into these witnessed incidents, though as of 12/7 two guards had been disciplined. The Director of the LSRM is also paying very close attention to this concern.
11/20/2020, 11/22/2020	A report that four students were observed working in a Singh lab in close proximity while not wearing masks.	The PI was contacted directly by the Committee Chair and requested that they remind their students of the importance of adherence to these protocols and to get their renewed commitment to these shared safety protocols. The PI responded quickly stating that they will have a word with their students and make sure that they all stay committed and cautious so that they can continue to make progress on their projects.

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11/17/2020, 11/17/2020	<p>A report sharing a concern that revealed that SEAS doctoral students have recently hosted house parties with more than 10 people in attendance. Some of the students identified are graduate students who are approved to be on campus to conduct work and others are 1st year doctoral students who are currently not allowed on campus. They shared that because these incidents were primarily a violation of the Student Campus Compact, the reportee submitted these details via the Compact non-compliance form (https://coronavirus.upenn.edu/content/student-campus-compact), but they felt it was important to share these incidents with the Reporting Committee.</p>	<p>This report was shared with Dean Kumar and Sr. Assoc. Dean Meaney for further action.</p>
11/12/2020, 11/12/2020	<p>Report received sharing concern about potential virus spread in the LRSM following a positive case. They ask to be reassured that anyone who was in close contact with the individual who tested positive would be required to quarantine for 14 days, or as mandated appropriate by health officials. They shared a concern that some lab members may plan to return to the lab after receiving a negative test (rather than quarantining for a 10+ day period of time).</p>	<p>If/when a staff/faculty/student experiences any symptoms or have been in close contact with someone who has tested positive for COVID-19, do not report to work on campus. Complete the PennOpen Pass symptom check, notify your supervisor and follow the instructions provided, which may include self-isolation and COVID-19 testing. The Penn Center for Public Health Initiatives (CPHI) is responsible for contact tracing of suspected and confirmed COVID-19 cases for Penn faculty, staff and postdocs. Our history with cases in engineering over the past few months gives us some expectations. In general, when a positive case occurs, the lab director is informed and action is taken quickly. Lab members are asked to suspend experiments, return home, and wait for more guidance. Typically this shutdown process occurs within 1-3 hours after case notification. Over the course of the next 48 hours, tracing determines high risk exposures, lab cleaning occurs, and the lab is certified by EHRS as safe to re-open. It is up to the PI/director to determine when the re-opening will occur. Some PIs may decide to open soon thereafter while others may wait up to a week before re-opening. From the EHRS perspective, the lab is considered safe once they give the green light.</p>

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11/07/2020, 11/09/2020	A report sharing a concern that they saw around 10 people sitting in Greenberg Lounge on a Sunday afternoon and questioned whether this was safe.	We confirmed that Greenberg is equipped to have 8 people eat at separate socially distanced tables, so perhaps this person saw 8 people rather than 10. The Covid leadership team has identified several locations within the Engineering complex that can be designated for eating inside safely and Greenberg is one of these spaces. Soon there will be information regarding policies and procedures for indoor dining in the Engineering complex.
11/06/2020, 11/12/2020	Report received that an individual working at the Singh Center was witnessed talking without a mask on in the hallway.	The Director of the Singh Center was contacted and they confirmed that they spoke to this individual directly and reminded them of the importance of strict adherence to these safety protocols.
10/30/2020, 11/02/2020	Reported concern that they have witnessed unsafe conditions in the small area of the LRSM where all housekeeping staff from surrounding buildings are expected to clock in and out for their shifts. During the housekeeping shift changeover the space is crowded and the housekeeping staff are expected to stand indoors in a crowded line on a daily basis and asks that we consider a safer way to handle the shift changeover.	This concern was shared with the University's Director of Housekeeping to investigate further. (We will note further actions here as we learn of them.)
10/21/2020, 10/22/2020	A report sharing concern that they have witnessed individuals eating and drinking outside of the designated areas (in spite of posted signage that they not do so). With the colder weather, they noted an increasing need for several designated locations indoors for individuals to remove their mask to drink a beverage.	This report was shared with the SEAS leadership and they noted this very topic is high on their list of priorities. They will be meeting soon to establish a plan to provide several indoor dining and eating locations within the SEAS complex (including the LRSM and SINGH). This plan will be communicated to the community soon.

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10/06/2020, 10/07/2020	<p>Report with a concern that one of the security guards at the engineering complex refuses to wear her mask and that even though EOS has told her to put the mask back on, she pulls it down or removes it completely when they are not present. They state a concern that EOS may not have the authority to enforce compliance.</p>	<p>Kilian Feeney, Director of Engineering Operational Services (EOS) has shared that detailed information about witnessed infractions is needed in order to take disciplinary action against anyone not abiding by COVID protocols in the Engineering complex. We have dismissed 4 guards since June for failure to comply with proper mask wearing in Levine and each time we were able to prove that the infraction occurred. Kilian has worked proactively with individual guards to have them reassigned to a less visible post on campus where they may be permitted more break times from their mask. EOS will again reinforce compliance with Allied Barton management and continue to dismiss guards for improper mask wearing when found.</p> <p>The Reporting Committee encourages members of our community to provide as much information as possible when submitting a report (e.g. date, time, and location).</p>
9/26/2020, 9/28/2020	<p>A reported concern that the guard stationed at the Levine entrance is not always wearing their mask. They note that there should be more strict enforcement of the mandatory mask rule as this is key to keeping our community safe.</p>	<p>The Director of Engineering Operational Services (EOS) responded that we have dismissed 4 guards since June for failure to comply with proper mask wearing in Levine.</p> <p>EOS will again reinforce compliance with Allied Barton management and continue to dismiss guards for improper mask wearing when found.</p>

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9/25/2020, 9/30/2020	Report submitted that researchers working in a shared office in the LRSM were observed on two occasions leaving their office and walking around the hallway without their masks on.	The PI was contacted directly by the Committee Chair and requested that they remind their lab group of the importance of adherence to these protocols and to get their shared commitment to the program of mutual safety. The PI responded quickly to share that they are alarmed to hear that their lab members were not consistently following the rules. The PI shared that they spoke with their group that same day to make sure that they all understood the seriousness of the situation and that it is a privilege to be able to do their laboratory research work on campus, which comes with many responsibilities. The PI told his lab that they were expected to be extremely careful in the future and that no further violations to the safety protocols will be tolerated.
9/11/2020, 9/11/2020	Report sharing a concern that the sinks in the Singh Center bathrooms are not adequate for proper hand washing as they are too shallow and it is easy to touch the basin during the process.	The shallow sinks are a permanent fixture at Singh. Every other sink has been taken offline to help allow distancing while handwashing and it is believed that handwashing without touching the sink basins is achievable.
9/11/2020, 9/11/2020	Report that security guards at the Singh Center do not always wear masks properly. They also shared a concern that the guards do not closely check the OpenPass other than to note that it is green. This is a concern since the pass could be expired.	Allied Barton security management was notified of the concerns regarding proper mask wearing in the Singh Center. This has been addressed with guards assigned for duty there. EHRS signs are also posted in the building on the proper wearing of masks. The guards on duty at the Singh Center perform a visual inspection of Penn ID's as well as the OpenPass only after the individual has successfully authenticated into the building using their PennCard. Only authorized PennCards will unlock doors to campus buildings.

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9/10/2020, 9/10/2020	<p>Report with a concern that the security guards do not always require that they show the OpenPass. They note that sometimes the guards just ask if they have "signed in already" and with the reply of "yes" they are allowed to pass. They shared that once a guard was looking at their phone and did not notice that they had entered the building.</p>	<p>Leadership outlined the 4 layers of approval required for access to SEAS managed spaces. 1) the PI/Supervisor approves the justification to work on campus; 2) the Assoc Dean for Research Office scrutinizes the formal request from the PI/supervisor; 3) Upon approval from the ADRO, EOS manages the programming of PennCards with the Department of Public Safety. This process is handled once a day usually between 3-5p for the following day and only individuals approved by the ADRO have their cards programmed for their approved entry dates/times. 4) Visual ID check once inside Levine at the guard's desk.</p> <p>Only active PennCard swipe for entrance to the SEAS complex is the Levine Lobby entrance. This entrance is no longer unlocked as was common pre-COVID, so only those with approved access and authorized PennCards can enter at Levine. There is certainly the possibility of "piggybacking" in, but they are actively working to iron out the kinks at step #4.</p> <p>The Penn OpenPass is not integrated with the University's building access systems or the ADRO's vetting system and we have been told this level of integration is not possible. The requirement to use Open Pass is included in the ADRO's email response to confirmed access requests.</p>

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8/28/2020, 8/28/2020	Report sharing concerns about the tents seen going up on campus. They expressed concern that the tents signaled that events were being planned which are to be restricted. They observed an increase of people on campus and is concerned that they observed groups of 4-5+ people sitting or walking together and not everyone was wearing masks or practicing social distancing. They expressed concern that Penn isn't doing enough to make sure students, staff and faculty who are coming to campus are safe from people not following guidelines.	We shared that the tents that they observed going up are not intended to be used for events, as gatherings of more than 25 people are still restricted on campus. The University made the decision to erect the tents now on campus in order to provide covered outdoor locations where people can eat their meals and gather while actively maintaining social distance. The University's current plan is to have the tents on campus until Thanksgiving. Penn's Division of Public Safety has committed resources to patrol and monitor tent usage and enforce compliance with masks and social distancing guidelines. Housekeeping will be cleaning the furniture under the tents a minimum of once a day, seven days a week. Our Engineering Operational Services (EOS) team will be actively monitoring the tent located outside of Levine Hall.
8/28/2020, 8/29/2020	Report submitted that a researcher was observed in the LRSM sitting outside of their lab without a mask on.	The PI was contacted directly by the Committee Chair and requested that they remind their lab group, and this individual in particular, of the importance of adherence to these protocols and to get their shared commitment to the program of mutual safety. The PI responded quickly to share that they spoke with the researcher and confirmed that they had violated safety protocols when they stepped outside of the lab for a break to drink some water and took their mask off while doing so. The PI reminded their lab of the importance of compliance.
8/26/2020, 8/26/2020	A report sharing frustration regarding the poor, non-existent and often times inconsistent communication related to COVID-19 testing for researchers and staff already approved to be working on campus. Once the need for testing was clarified, they also reported a concern that the testing results were not being received within the expected 24 hr timeframe. There were also concerns pertaining to uncertainty about how individuals were receiving their test results.	This report was shared with the leadership team. Sr. Associate Dean Meaney noted that unfortunately testing is an area that we do not have any direct role in guiding and shaping how the University executes this. The leadership agreed with everything that was said in the report - there was much confusion, it was very rushed, and we were once again left to explain a process that was not well thought out or well executed by others.

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8/25/2020, 9/4/2020	Report sharing numerous policy violations encountered during two separate one-time visits to their shared office space in 3401 Walnut. From the entrances to the building not being restricted as expected, to the guard not asking to see the green OpenPass, to finding the PennCard restricted entrances to the 4th floor suite propped open, along with discovering three unknown individuals (2 not wearing masks) occupying their shared office and using their assigned desk space.	Report was investigated and violations were confirmed in the 4th floor suite occupied by SEAS at 3401. Two graduate students were discovered without authorization to be in the space, using an office key passed to them from a former student to access an office space assigned to others. SEAS Leadership were notified and Assoc. Dean Kagan quickly alerted the PIs involved and it has since been decided that all occupants of 3401 that need to work on campus will be moved to space in the main Engineering complex.
8/18/2020, 8/19/2020	Report sharing that Pennovation Bldg 197 does not have bathroom occupancy signs posted and the hand sanitizer station in the hallway has been removed.	The Property Manager for Building 197 at Pennovation was able to confirm that the hand sanitizer stand was located in the restroom/elevator lobby area. The measures put in place in Building 197 for tenant safety does not included restrictions on bathroom occupancy, thus they are not using the same magnetic signage to indicate that a facility is vacant/available. Discussions continue with the property management team to see if it would be possible to implement the use of these signs and other measures put in place at PERCH and in other oncampus buildings.
8/17/2020, 8/18/2020	Report that the guard stationed inside the entrance to the Singh Center was not wearing a mask.	The Allied Barton Security supervisor was contacted and they shared that the officer identified not wearing a mask will no longer be assigned to work in the Singh Center or the Engineering complex. The supervisor noted that moving forward they will continue to emphasize the importance and mandatory use of face masks by their guards. They also added that they will work to increase their roving checks of the guards during their shifts to ensure compliance.

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8/10/2020, 8/10/2020	<p>Report submitted to share a recent paper on arXiv about the airborne transmission of COVID-19 using computational fluid dynamics. It suggests that it is important to have indoor ventilation and reduce the ambient relative humidity, which is very important since it can largely increase the relative humidity.</p> <p>https://arxiv.org/abs/2008.01841</p>	<p>Paper was passed on to Dean Kumar, Sr. Assoc. Dean Meaney and Assoc. Dean Kagan</p>
8/5/2020, 8/6/2020	<p>Doctoral students working in Skirkanich reported concerns about a lack of communication after learning secondhand that a neighboring lab that they share some space with had a potential exposure to COVID-19. They sought answers to the following questions: 1) What is the procedure for notifying building occupants about possible or confirmed COVID exposures? 2) At what level of risk can building occupants expect to be notified? 3) Is there a procedure in place for testing labs if a case is identified? 4) At the University level, is there data on COVID cases in the research space since resumption began in June?</p>	<p>Associate Dean Kagan pointed to the University's COVID-19 Response Plan https://ehrs.upenn.edu/covid-19/covid-19-response-plan which highlights the responsibilities and information for the parties involved in a probable or confirmed case of a COVID-19 infection. This information was included in the mandatory EHRS training and has been previously distributed to the SEAS community. In this case in Skirkanich, the process was followed. EHRS was notified and provided guidance. The researcher tested negative, but will remain off campus for at least 14 days. Out of precaution, the lab was disinfected before resuming work. Following CDC guidelines, the risk was assessed as low and the particular lab members are permitted to resume work. Only the lab members with potential exposure were notified. This is the first example of possible exposure in the SEAS complex since resumption of research. The latest OVPR report states zero confirmed cases as a result of research activities across campus. Improving communication with the SEAS community remains at the forefront of our attention: the Covid-19 committee is working with the Task Force charged with overseeing the resumption of research activities on ideas for improving information exchange between the administration and the community, both for emergent events, as well as to periodically assess and maintain communal adherence to safety protocols and best practices. A few promising ideas have been identified and notices will go out to the community as soon as these are implemented.</p>

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7/21/2020, 7/24/2020	Report relayed concerns that a lab group was not following the stated safety protocols. The observer was concerned that social distancing was not being maintained, that masks were sometimes not worn, and that individuals whose work could be done remotely were hanging around the lab.	The PI was contacted directly by the Committee Chair and requested that they remind their lab group of the importance of adherence to these protocols and to get their shared commitment to the program of mutual safety. The response from the PI was positive and immediate. The lab group is proactively working on a new density-alleviation plan and working collaboratively with neighboring labs for safe expansion.
7/17/2020, 7/23/2020	Report shared concerns they encountered staff and contractors not wearing their mask (or not wearing it correctly) while in the SEAS complex.	Central Facilities sent a memo on 7/16/20 to all contractors on campus that workers will be removed from the job site if they are not properly wearing a mask while inside buildings on campus. All project managers who currently have active construction work have been notified that they too will be removed and their companies may be prevented from performing future work with the University if there is non-compliance. In addition 15 new face covering signs were posted throughout the buildings and the school has again lobbied for the inclusion of non-Penn affiliates in the electronic Open Pass system.
7/8/2020, 07/09/2020	Report that a lab group was working in the lab 3 hrs past the end of the last approved shift and that the members present exceeded the approved number of people for this lab space.	Associate Dean Kagan was alerted and reached out to the group's PI to investigate further and reinforce policy.
7/7/2020, 07/08/2020	A reported concern about returning to campus to support students in-person. They are concerned about the increased risk of exposure both for themselves and their family members (especially those who are immunocompromised). They ask if SEAS can mandate regular testing of our students. They want reassurance that work will be safe for them to return.	Report was shared with Dean Kumar and Denise Lay for input. Dean Kumar noted that policies on testing are not being developed school-by-school but are centralized, with a common policy in effect across the university; SEAS will be following the University's policy on this. Staff can contact our Director of HR, Denise Lay, directly for guidance and accommodations specific to their role. Many staff and faculty questions are answered in the Return to Campus Guide at https://www.hr.upenn.edu/docs/default-source/return-to-campus-covid/faculty-staff-return-to-campus-guide.pdf and additional FAQs are available at https://provost.upenn.edu/coronavirus-information-and-resources#FAQ

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7/6/2020, 07/08/2020	Student working in an LRSM lab reported that trash has not been collected in 10 days and raises the question of whether housekeeping is visiting their space.	Some groups in LRSM have voluntarily opted to not have housekeeping clean their spaces to guarantee less people in the spaces. This seems to have led to confusion about who is responsible for cleaning the labs and office areas for these groups. After several meetings the confusion surrounding responsibility of cleaning each space has been clarified. All spaces responsible for cleaning by housekeeping personnel have been identified and added to a daily "road map" for housekeeping personnel to follow. Regular quality control inspections including the use of a portable bacteria analyzer and black light technology will be introduced to LRSM in the coming days to help ensure cleanliness.
7/1/2020, 07/01/2020	A report suggesting that the School's leadership receive regular updates on the reports being submitted to this group.	The Committee is working to post a public log to its website to increase transparency on what issues/concerns are being reported and the resolution of these reported concerns. The SEAS leadership will also be receiving a weekly summary of reported concerns, actions taken and recommendations.
6/29/2020, 06/30/2020	Report asking if once a student is identified as positive for COVID-19 will their classmates and instructors be required to isolate for two weeks.	Report was discussed during the 06/30/2020 staff town hall meeting. Dean Kumar shared that in March, we had a professor who tested positive and the University health system contacted every person who had been in contact with them and asked them to self-isolate. At no point was the professor's identity or affiliation disclosed, and this discretion will continue in the future for all community members. Efforts are continuing to refine and improve contact tracing so that every person who has been in contact will be aware without identifying the point of origin.

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6/29/2020, 06/30/2020	Report asking how the University will enforce that students are following the social distancing restrictions while on campus.	All students, faculty and staff are expected to fully comply with the stated policies, protocols and guidelines for working and studying on campus. Failure to do so puts the entire community at risk and may result in disciplinary action. https://fall-2020-planning.upenn.edu/content/student-campus-compact How these will be enforced has yet to be shared.
6/29/2020, 06/30/2020	Report asking if the University will provide accommodation for staff that need to be isolated (while doing their job).	Report was shared with Dean Kumar, Mike Matthews and Denise Lay who will be addressing staff concerns during the town hall meeting on 06/30/2020. Staff can contact our Director of HR, Denise Lay, directly for guidance. Many staff and faculty questions are answered in the Return to Campus Guide at https://www.hr.upenn.edu/docs/default-source/return-to-campus-covid/faculty-staff-return-to-campus-guide.pdf
6/29/2020, 06/30/2020	Reported concern about how the school will support staff and faculty who will be at greater risk to exposure by being required to return to campus in their roles to support students.	Report was shared with Dean Kumar, Mike Matthews and Denise Lay who will be addressing staff concerns during the town hall meeting on 06/30/2020. Staff can contact our Director of HR, Denise Lay, directly for guidance. Many staff and faculty questions are answered in the Return to Campus Guide at https://www.hr.upenn.edu/docs/default-source/return-to-campus-covid/faculty-staff-return-to-campus-guide.pdf
6/22/2020, 06/22/2020	Student reported a concern about the lack of information being shared regarding the University's plans for Fall 2020 and the impact this was having on their ability to make plans.	Student was reassured that plans for the Fall would be shared soon. Plans are now available at https://fall-2020-planning.upenn.edu/ and https://ras.seas.upenn.edu/fall-2020/
6/18/2020, 06/19/2020	Reported that housekeeping staff were not properly wearing their masks inside the Towne building and is concerned that disregard for safety procedures may pose a risk of exposure to others on campus.	Routine checks by housekeeping management in the buildings throughout the day will be added to the checks at the time of "shift start" for proper PPE usage. In addition, building administrators have been instructed to report any non-compliance of PPE to the Director of Housekeeping Wendy Sparks.

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6/18/2020, 06/19/2020	Reported doubts that housekeeping is providing the extensive cleaning expected as trash is not being removed in the LRSM.	Lab members in the LRSM were consulted and best practices for lab groups and cleaning were clarified. Encouraged routine quality control checks of spaces to ensure compliance.
6/18/2020, 06/18/2020	Student reported a concern that if we continue to have classes remotely that professors would not be flexible in accommodating individual extenuating circumstances when students are trying to meet deadlines and complete assignments while off campus.	Shared with Associate Deans Composto and Loo who are leading our planning for Fall 2020. This is now addressed in the FAQ at https://ras.seas.upenn.edu/fall-2020/
6/17/2020, 07/09/2020	Reported a concern that people on campus are not taking social distancing and masks seriously. They note that students have been seen walking closely together without masks in the SEAS complex.	Work is ongoing. Recognizing the challenge in addressing this concern, a sub-committee was formed to review this report and decide on a recommended action. First, the group drafted an email to be shared by peer groups in each department to their fellow graduate students to encourage following policies on masks and physical distancing. This was shared with the graduate student groups. It was also shared to the SEAS postdoc listserv. The sub-committee also discussed signage (and specific wording for signs) that can be placed around SEAS as a reminder to follow policies on masks and physical distancing. They have learned that the University is mandating specific signage that will arrive on 07/09/20. This group is now sharing ideas with Associate Dean Kagan who is also thinking through how to encourage and enforce these policies at a school level.
6/16/2020, 06/16/2020	Reported that housekeeping staff were not wearing masks or practicing social distancing in the SEAS complex.	Director of Housekeeping investigated this and will enforce a policy of PPE checks for all employees at time of "clocking in" for each shift at designated locations. Adherence to directional signage in all University buildings will also be reinforced. Failure to comply will result in disciplinary action for those found to be in violation.
6/15/2020, 06/16/2020	Student reported a concern that if Fall 2020 classes will be online or hybrid that there will be rampant cheating and asked what anti-cheating measures will be put in place.	Shared with Associate Deans Composto and Loo who are leading our planning for Fall 2020. This is now addressed in the FAQ at https://ras.seas.upenn.edu/fall-2020/

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6/14/2020, 06/16/2020	Student reported concerns about dining halls and eating areas having the potential to be mass (virus) spreading events when we return to campus.	Student wanted to share a solution to this concern and pointed to a company that was positioning themselves to use robots to assist with delivering meals across campus. They had already shared this opportunity broadly, so no further action was taken by the committee.
6/12/2020, 06/13/2020	Student reported concern that they had not found an internship opportunity this summer and was worried about future career opportunities.	The student was directed to the Penn Engineering Career Services team as well as the SEAS Office of Research and Academic Services for formal advising.
6/12/2020, 06/15/2020	Reported that a lab in Towne appears to be out of compliance with safety protocols in regards to operating without the minimum number of personnel present.	PI was contacted and confirmed that they were in the lab by themselves last week preparing for the group's resumption of research. They will be following their approved occupancy plan and group members are also using a "remote buddy system" designed by the lab to ensure safety.
6/12/2020, 06/12/2020	Student reported that they are concerned about how they will navigate the school year and make progress toward their degree requirements while being immunocompromised.	Student was reassured that we are planning to offer many online and remote class options for the fall in anticipation that some of our students may not be able to return to campus.
06/10/2020, 06/11/2020	Lab in the LRSM reported that they did not have the disinfectant wipes that they had expected upon their return to campus.	The Directors of Operations from SEAS, the LRSM and SINGH met first thing on 06/11/2020 to discuss the availability and distribution of disinfectant in the LRSM. The LRSM was provided an additional 10 bottles of virex disinfectant. The School of Engineering has an abundance of disinfectant and will continue to provide it to groups needing it.